

**COMOX STRATHCONA REGIONAL HOSPITAL DISTRICT**

**BYLAW NO. 300, 2023**

**A bylaw to adopt the annual budget for the year 2023**

The board of the Comox Strathcona Regional Hospital District, in open meeting assembled, enacts as follows:

**Budget bylaw**

1. Schedules A, B, C and D attached hereto and forming part of this bylaw is the annual budget for the Comox Strathcona Regional Hospital District for the year ending the 31<sup>st</sup> day of December 2023.

**Citation**

2. This Bylaw No. 300 may be cited as the “Annual Budget Bylaw No. 300, 2023.”

**Read a first and second time this                    9th    day of                    March                    2023.**

**Read a third time this                                    9th    day of                    March                    2023.**

**Adopted this    9th    day of                    March                    2023.**

**D. Hillian**  
Chair

**J. Martens**  
Corporate Legislative Officer

I hereby certify the foregoing to be a true and correct copy of “Annual Budget Bylaw No. 300, 2023” as adopted by the board of the Comox Strathcona Regional Hospital District on the 9th day of March, 2023.

**J. Martens**  
Corporate Legislative Officer

**Comox-Strathcona Regional Hospital District**  
**Consolidated Annual Budget Bylaw No. 300, 2023 - Schedule 'A'**

**Revenue**

Grants in lieu of taxes	\$	182,000
Requisition		12,600,000
Transfer from reserves		5,093,126
Interest revenue		280,000
Surplus prior year		2,231,446
	<b>\$</b>	<b>20,386,572</b>

**Expenditures**

Administration expense	\$	230,231
Governance expenses		54,000
Benefits		110
Bank charges		500
Travel		12,000
Legal fees		10,000
Professional fees		40,500
Grants - Current Year		1,970,000
Grants - Carry Forward		5,093,126
Long term debt principal costs		7,858,238
Long term debt interest costs		2,885,264
Reserve		2,232,603
	<b>\$</b>	<b>20,386,572</b>

**Comox-Strathcona Regional Hospital Distr**  
**Budget Departmental Report**



From Category : 0      To Category : 0  
 Account Code : ??-?-?-???      To : ??-?-?-???

Budget Detail : Recommended Budget  
 Year : 2023

			2023
Account Code	Account Description	CC1 CC2 CC3	Recommend ed Budget
<b>GENERAL REVENUE FUND</b>			
General Revenue Fund			
<b>REVENUE</b>			
50-1-0-005	GRANTS IN LIEU OF TAXES		182,000
50-1-0-012	PROV GRANTS - DEBT SVC CHGS)		0
50-1-0-015	REQUISITION - ELECTORAL AREAS		4,537,668
50-1-0-020	REQUISITION - MUNICIPAL		8,062,332
50-1-0-120	INTEREST REVENUE		280,000
50-1-0-126	DEBENTURE REFUNDS		0
50-1-0-128	OTHER REVENUE		0
50-1-0-145	TSFR FR RESERVE		0
50-1-0-150	SURPLUS PRIOR YEAR		2,231,446
<b>Total REVENUE</b>			15,293,446
<hr style="border-top: 1px dashed black;"/>			
<b>EXPENSES</b>			
50-2-0-200	ADMINISTRATION EXPENSE		230,231
50-2-0-220	GOVERNANCE EXPENSES		54,000
50-2-0-221	SALARIES & WAGES		0
50-2-0-225	BENEFITS		110
50-2-0-238	WCB		0
50-2-0-246	BANK CHARGES		500
50-2-0-284	MEETING EXPENSE		0
50-2-0-320	TRAVEL		12,000
50-2-0-335	ADVERTISING		0
50-2-0-353	PUBLIC RELATIONS		0
50-2-0-381	LEGAL FEES		10,000
50-2-0-387	PROFESSIONAL FEES		40,500
50-2-0-470	CONTR TO RSV SEC 20(2)		0
50-2-0-475	CONTR TO CAP & LOAN FUND		0
50-2-0-480	TRANSFER TO CAPITAL		1,970,000
50-2-0-485	FUNDS FOR FUTURE EXPENDITURES		2,232,603
50-2-0-486	FUNDS FOR FUTURE MAJOR PROJECTS		0
50-2-0-500	BANK/LOAN INTEREST OPERATING		0
50-2-0-501	TEMPORARY BORROWING INTEREST		0
50-2-0-505	LONG TERM DEBT PRINCIPAL		7,858,238
50-2-0-506	LONG TERM DEBT INTEREST		2,885,264
50-2-0-507	INTERIM FINANCING PRINCIPAL		0
50-2-0-508	INTERIM FINANCING INTEREST		0
<b>Total EXPENSES</b>			15,293,446
<hr style="border-top: 1px dashed black;"/>			
<b>Surplus/(Deficit)</b>			0
<hr/>			
<b>Category Total --&gt;</b>			0
<hr style="border-top: 1px dashed black;"/>			
<b>CAPITAL &amp; LOAN FUND</b>			
Capital Fund			
<b>REVENUE</b>			
51-1-0-012	PROV GRANTS - CAPITAL		0
51-1-0-140	INTERIM FINANCING PROCEEDS		0
51-1-0-145	TRANSFER FR RESERVE		5,093,126

**Comox-Strathcona Regional Hospital Distr**  
**Budget Departmental Report**

COMOX STRATHCONA  
 REGIONAL HOSPITAL DISTRICT



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Date : Mar 02, 2023

Page : 2

Time : 1:25 pm

From Category : 0      To Category : 0  
 Account Code : ??-?-?-???      To : ??-?-?-???

Budget Detail : Recommended Budget  
 Year : 2023

		2023			
Account Code	Account Description	CC1	CC2	CC3	Recommended Budget
51-1-0-148	TRANSFER FR GENERAL				1,970,000
51-1-0-149	DEBT PROCEEDS				0
51-1-0-150	UNEXPENDED DEBT PROCEEDS PRIOR YR				0
<b>Total REVENUE</b>					<b>7,063,126</b>
<hr style="border-top: 1px dashed black;"/>					
<b>EXPENSES</b>					
51-2-0-470	CAPITAL GRANTS FUNDED BY DEBT				0
51-2-0-471	CAPITAL GRANTS FUNDED BY OPERATING				1,850,000
51-2-0-472	GLOBAL GRANTS FUNDED BY OPERATING				120,000
51-2-0-473	CAPITAL GRANTS FUNDED BY RESERVES				3,492,551
51-2-0-474	MAJOR CAPITAL PROJECTS				1,600,575
51-2-0-479	CAPITAL BUILDING				0
51-2-0-502	DEB DISCOUNT/ISSUE EXPENSE				0
51-2-0-504	TEMPORARY BORROWING PAYDOWN				0
51-2-0-550	DEFICIT PRIOR YEAR				0
<b>Total EXPENSES</b>					<b>7,063,126</b>
<hr style="border-top: 1px dashed black;"/>					
<b>Surplus/(Deficit)</b>					<b>0</b>
<hr/>					
<b>Category Total --&gt;</b>					<b>0</b>
<hr style="border-top: 1px dashed black;"/>					
<b>Grand Total --&gt;</b>					<b>0</b>



**2023 Recommended Budget**

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
<b>GENERAL REVENUE FUND</b>						
General Revenue Fund						
<b>REVENUE</b>						
50-1-0-005	GRANTS IN LIEU OF TAXES					
1		A	1.00	-182000.00	0.0000	-182,000
	<b>Total :</b>					<b>-182,000</b>
50-1-0-015	REQUISITION - ELECTORAL AREAS					
3	.2908 per \$1000 based on 2022 Completed Roll	A	1.00	-4537668.00	0.0000	-4,537,668
	<b>Total :</b>					<b>-4,537,668</b>
50-1-0-020	REQUISITION - MUNICIPAL					
4	.2908 per \$1000 based on 2022 Completed Roll	A	1.00	-8062332.00	0.0000	-8,062,332
	<b>Total :</b>					<b>-8,062,332</b>
50-1-0-120	INTEREST REVENUE					
5		A	1.00	-280000.00	0.0000	-280,000
	<b>Total :</b>					<b>-280,000</b>
50-1-0-150	SURPLUS PRIOR YEAR					
8	General Surplus -	A	1.00	-2231446.00	0.0000	-2,231,446
	<b>Total :</b>					<b>-2,231,446</b>
<b>EXPENSES</b>						
50-2-0-200	ADMINISTRATION EXPENSE					
9	CVRD support services	A	1.00	200000.00	0.0000	200,000
9	Staff Secondment/Implimentation Startegic Initiatives	A	1.00	30231.00	0.0000	30,231
	<b>Total :</b>					<b>230,231</b>
50-2-0-220	GOVERNANCE EXPENSES					
166	12 meetings @ \$4500	A	12.00	4500.00	0.0000	54,000
	<b>Total :</b>					<b>54,000</b>
50-2-0-225	BENEFITS					
169	Board remuneration (CPP only)	A	1.00	110.00	0.0000	110
	<b>Total :</b>					<b>110</b>
50-2-0-246	BANK CHARGES					
174		A	1.00	500.00	0.0000	500
	<b>Total :</b>					<b>500</b>
50-2-0-320	TRAVEL					
167	Board travel	A	12.00	1000.00	0.0000	12,000
	<b>Total :</b>					<b>12,000</b>
50-2-0-381	LEGAL FEES					
171	Allowance for legal	A	1.00	10000.00	0.0000	10,000



**2023 Recommended Budget**

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount	
GENERAL REVENUE FUND							
General Revenue Fund							
EXPENSES							
<b>Total :</b>						<b>LEGAL FEES</b>	<b>10,000</b>
50-2-0-387	PROFESSIONAL FEES						
165	Annual audit fees	A	1.00	5500.00	0.0000	5,500	
165	Allowance for liaison or study work	A	1.00	15000.00	0.0000	15,000	
165	Board Strategic Planning	A	1.00	20000.00	0.0000	20,000	
<b>Total :</b>						<b>PROFESSIONAL FEES</b>	<b>40,500</b>
50-2-0-480	TRANSFER TO CAPITAL						
152	Current year capital projects/equipment funded by operating greater than \$5,000 and less than \$100,000	A	1.00	1850000.00	0.0000	1,850,000	
152	Global grants	A	1.00	120000.00	0.0000	120,000	
<b>Total :</b>						<b>TRANSFER TO CAPITAL</b>	<b>1,970,000</b>
50-2-0-485	FUNDS FOR FUTURE EXPENDITURES						
157	Unallocated annual capital project funding	A	1.00	0.00	0.0000	0	
157	Contribution from surplus	A	1.00	2231446.00	0.0000	2,231,446	
157	Annual reserve contribution	A	1.00	1157.00	0.0000	1,157	
<b>Total :</b>						<b>FUNDS FOR FUTURE EXPENDITURES</b>	<b>2,232,603</b>
50-2-0-500	BANK/LOAN INTEREST OPERATING						
12	Temporary borrowing interest	A	1.00	0.00	0.0000	0	
<b>Total :</b>						<b>BANK/LOAN INTEREST OPERATING</b>	<b>0</b>
50-2-0-505	LONG TERM DEBT PRINCIPAL						
14	Issue 99 Apr/Oct 19 - ends Oct 2026	A	1.00	16304.00	0.0000	16,304	
14	Issue 146 Sep 19,2018 to Sep 19,2028	A	1.00	7841934.43	0.0000	7,841,934	
<b>Total :</b>						<b>LONG TERM DEBT PRINCIPAL</b>	<b>7,858,238</b>
50-2-0-506	LONG TERM DEBT INTEREST						
73	Issue 99 Apr/Oct 19 - ends Oct 2026	A	2.00	4248.00	0.0000	8,496	
73	Issue 146 Mar/Sep 19/18-Sep/2028 3.2%	A	2.00	1438384.00	0.0000	2,876,768	
<b>Total :</b>						<b>LONG TERM DEBT INTEREST</b>	<b>2,885,264</b>
CAPITAL & LOAN FUND							



**2023 Recommended Budget**

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
<b>CAPITAL &amp; LOAN FUND</b>						
Capital Fund						
<b>REVENUE</b>						
51-1-0-145	TRANSFER FR RESERVE					
159	Prior year equipment/projects \$5K to \$100K	A	1.00	-3492551.00	0.0000	-3,492,551
159	Phillip Monitoring Software/Hardware carry forward	A	1.00	-166000.00	0.0000	-166,000
159	Ophthalmology/PHACO carry forward	A	1.00	0.00	0.0000	-63,070
159	UDMD carry forward	A	1.00	-160484.00	0.0000	-160,484
159	Patient Monitors and Central Station carry forward	A	1.00	-144000.00	0.0000	-144,000
159	Chemistry Analyzer	A	1.00	-81895.00	0.0000	-81,895
159	Pharmacy Renovations	A	1.00	-60000.00	0.0000	-60,000
159	Expansion into Surgical Suite	A	1.00	-200000.00	0.0000	-200,000
159	Humidifiers at CVH	A	1.00	-42859.00	0.0000	-42,859
159	Stealth Navigation System	A	1.00	-78400.00	0.0000	-78,400
159	VMWare Servers	A	1.00	-175800.00	0.0000	-175,800
159	Alpinehouse Redevelopment	A	1.00	-79500.00	0.0000	-79,500
159	HRIS System	A	1.00	-336000.00	0.0000	-336,000
159	Additional Psychiatric Beds	A	1.00	-12567.00	0.0000	-12,567
	<b>Total :</b>					<b>-5,093,126</b>
51-1-0-148	TRANSFER FR GENERAL					
153	Global grants funded by operating	A	1.00	-120000.00	0.0000	-120,000
153	Current year capital projects/equipment funded by operating greater than \$5,000 and less than \$100,000	A	1.00	-1850000.00	0.0000	-1,850,000
	<b>Total :</b>					<b>-1,970,000</b>
<b>EXPENSES</b>						
51-2-0-471	CAPITAL GRANTS FUNDED BY OPERATING					
154	Current year capital projects/equipment funded by operating greater than \$5,000 and less than \$100,000	A	1.00	1850000.00	0.0000	1,850,000
	<b>Total :</b>					<b>1,850,000</b>
51-2-0-472	GLOBAL GRANTS FUNDED BY OPERATING					
156	Zeballos, Cortes, Kyuquot, Tahsis, Gold River, Sayward + 6 new waiting for Ministry Approval	A	1.00	120000.00	0.0000	120,000
	<b>Total :</b>					<b>120,000</b>
51-2-0-473	CAPITAL GRANTS FUNDED BY RESERVES					
160	Minor Capital	A	1.00	3492551.00	0.0000	3,492,551
	<b>Total :</b>					<b>3,492,551</b>
51-2-0-474	MAJOR CAPITAL PROJECTS					
161	Phillip Monitoring Software/Hardware carry forward	A	1.00	0.00	0.0000	166,000



**2023 Recommended Budget**

<b>Account Code ID</b>	<b>Account Name Description</b>	<b>Status</b>	<b>Quantity</b>	<b>Rate</b>	<b>Burden %</b>	<b>Amount</b>
<b>CAPITAL &amp; LOAN FUND</b>						
Capital Fund						
<b>EXPENSES</b>						
161	UDMD carry forward	A	1.00	160484.00	0.0000	160,484
161	Patient Monitors and Central Station carry forward	A	1.00	144000.00	0.0000	144,000
161	Ophthalmology/PHACO carry forward	A	1.00	63070.00	0.0000	63,070
161	Chemistry Analyzer	A	1.00	81895.00	0.0000	81,895
161	Pharmacy Renovations	A	1.00	60000.00	0.0000	60,000
161	Expansion into Surgical Suite	A	1.00	200000.00	0.0000	200,000
161	Humidifiers at CVH	A	1.00	42859.00	0.0000	42,859
161	Stealth Navagation System	A	1.00	78400.00	0.0000	78,400
161	VMWare Servers	A	1.00	175800.00	0.0000	175,800
161	Alpinehouse Redevelopment	A	1.00	79500.00	0.0000	79,500
161	HRIS System	A	1.00	336000.00	0.0000	336,000
161	Additional Psychiatric Beds	A	1.00	12567.00	0.0000	12,567
<b>Total :</b>						<b>1,600,575</b>
<b>MAJOR CAPITAL PROJECTS</b>						



**Comox-Strathcona Regional Hospital District  
Annual Budget Bylaw No 300, 2023 - Schedule C**

**Capital Project Funding Summary**

**Identified Capital projects 2023:**

Project Type	Funding Source	Total RHD Cost	2023 Expenses
Equipment/Capital Improvement Projects >\$5,000 and < \$100K	Operating	\$ 515,079	\$ 515,079
Equipment/Capital Improvement Projects >\$100K and < \$1.5 Million	Operating	1,334,882	1,334,882
Unconditional Grants	Operating	120,000	120,000
		<b>\$ 1,969,961</b>	<b>\$ 1,969,961</b>

**Capital projects carried forward from 2022:**

Project Type	Funding Source	Total RHD Cost	2023 Expenses
Equipment/Capital Improvement Projects > \$100K	Reserves	\$ 3,782,278	\$ 3,492,551
Equipment/Capital Improvement Projects >\$5,000 and < \$100K	Reserves	1,719,135	1,440,091
Unit Dose Medication Distribution	Reserves	737,746	160,484
		<b>\$ 6,239,159</b>	<b>\$ 5,093,126</b>

**Total Identified Capital Project Funding 2023**

<b>\$ 8,209,120</b>	<b>\$ 7,063,087</b>
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**Comox-Strathcona Regional Hospital District**  
**Annual Budget Bylaw No. 300, 2023 - Schedule D**  
**List of Capital Expenditures - Section 23(1)(a.1)**

Project	Facility	100% Project Cost	RHD Costs	2023 Cashflow
<b>Major projects &gt; \$1.5 million</b>				
Unit Dose Medication Distribution	All Facilities	1,844,365	737,746	160,484
<b>Equipment/Capital Improvement Projects &gt; \$100K</b>				
Patient Monitors and Central Stn.	NIH – Campbell River	360,000	144,000	144,000
Ophthalmology PHACO	NIH – Comox Valley	157,675	63,070	63,070
Monitoring Software/Hardware	NIH – Comox Valley	415,000	166,000	166,000
Chemistry Analyzer	NIH – Campbell River	204,738	81,895	81,895
Renovation Surgical Suite for Pharmacy	Cumberland Health Center	650,000	260,000	260,000
Humidifiers to AHU	NIH – Comox Valley	336,175	134,470	42,859
Stealth Navigation System	NIH – Comox Valley	196,000	78,400	78,400
Refresh Network Servers	All Facilities – NIH	439,500	175,800	175,800
Tahsis Alpineview House	Tahsis Health Center	268,313	107,325	107,325
HRIS System	All Facilities – NIH	840,000	336,000	336,000
Additional Psychiatric Beds	CIH – Comox Valley	500,000	200,000	12,567
Humidifiers to AHU	NIH – Campbell River	336,175	134,470	134,470
Network Core	All Facilities – NIH	779,410	311,764	311,764
Nexus Data Center	All Facilities – NIH	997,000	398,800	398,800
<b>Equipment/Capital Improvement Projects &gt;\$5,000 and &lt; \$100K</b>				
2016 Allocation	All Facilities	1,088,165	435,266	146,977
2017 Allocation	All Facilities	292,025	116,810	116,810
2018 Allocation	All Facilities	672,857	269,142	269,142
2019 Allocation	All Facilities	913,330	365,332	363,894
2020 Allocation	All Facilities	1,353,772	541,509	541,509
2021 Allocation	All Facilities	3,692,325	1,476,930	1,476,930
2022 Allocation	All Facilities	1,443,223	577,289	577,289
2023 Allocation	All Facilities	2,442,853	977,141	977,141
<b>Unconditional Grants</b>				
Unconditional Grant Allocation	Cortes Health Centre	10,000	10,000	10,000
Unconditional Grant Allocation	Gold River Health Clinic	10,000	10,000	10,000
Unconditional Grant Allocation	Kyuquot Health Centre	10,000	10,000	10,000
Unconditional Grant Allocation	Sayward Health Centre	10,000	10,000	10,000
Unconditional Grant Allocation	Tahsis Health Centre	10,000	10,000	10,000
Unconditional Grant Allocation	Zeballos Health Centre	10,000	10,000	10,000
Unconditional Grant Allocation	Other Designated Facilities (Pending)	60,000	60,000	60,000

**Grand Total**

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**\$20,342,898**

**\$8,209,159**

**\$7,063,126**

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