

**COMOX STRATHCONA REGIONAL HOSPITAL DISTRICT**

**BYLAW NO. 298, 2022**

**A bylaw to adopt the annual budget for the year 2022**

The board of the Comox Strathcona Regional Hospital District, in open meeting assembled, enacts as follows:

**Budget bylaw**

1. Schedules A, B, C and D attached hereto and forming part of this bylaw is the annual budget for the Comox Strathcona Regional Hospital District for the year ending the 31<sup>st</sup> day of December 2022.

**Citation**

2. This Bylaw No. 298 may be cited as the “Annual Budget Bylaw No. 298, 2022.”

**Read a first and second time this                    24<sup>th</sup>    day of                    March                    2022.**

**Read a third time this                                    24<sup>th</sup>    day of                    March                    2022.**

**Adopted this    24<sup>th</sup>    day of                    March                    2022.**

*C. Cornfield*  
Chair

*J. Martens*  
Corporate Legislative Officer

I hereby certify the foregoing to be a true and correct copy of “Annual Budget Bylaw No. 298, 2022” as adopted by the board of the Comox Strathcona Regional Hospital District on the 24<sup>th</sup> day of March, 2022.

*J. Martens*  
Corporate Legislative Officer

**Comox-Strathcona Regional Hospital District**  
**Consolidated Annual Budget Bylaw No. 298, 2022 - Schedule 'A'**

**Revenue**

Grants in lieu of taxes	\$	182,000
Requisition		12,600,000
Transfer from reserves		2,603,101
Interest revenue		110,000
Surplus prior year		2,035,215
	<b>\$</b>	<b>17,530,316</b>

**Expenditures**

Administration expense	\$	200,000
Governance expenses		54,000
Benefits		110
Bank charges		500
Travel		16,000
Legal fees		10,000
Professional fees		36,888
Grants - Current Year		1,910,000
Grants - Carry Forward		2,603,101
Long term debt principal costs		7,858,238
Long term debt interest costs		2,885,264
Reserve		1,956,215
	<b>\$</b>	<b>17,530,316</b>



From Category : 0 To Category : 0  
 Account Code : ??-?-?-??? To : ??-?-?-???

Budget Detail : Approved Budget  
 Year : 2022

Account Code	Account Description	CC1	CC2	CC3	2022 Approved Budget
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**GENERAL REVENUE FUND**

**General Revenue Fund**

**REVENUE**

50-1-0-005	GRANTS IN LIEU OF TAXES				182,000
50-1-0-012	PROV GRANTS - DEBT SVC CHGS)				0
50-1-0-015	REQUISITION - ELECTORAL AREAS				4,421,673
50-1-0-020	REQUISITION - MUNICIPAL				8,178,327
50-1-0-120	INTEREST REVENUE				110,000
50-1-0-126	DEBENTURE REFUNDS				0
50-1-0-128	OTHER REVENUE				0
50-1-0-145	TSFR FR RESERVE				0
50-1-0-150	SURPLUS PRIOR YEAR				2,035,215

**Total REVENUE** 14,927,215

**EXPENSES**

50-2-0-200	ADMINISTRATION EXPENSE				200,000
50-2-0-220	GOVERNANCE EXPENSES				54,000
50-2-0-221	SALARIES & WAGES				0
50-2-0-225	BENEFITS				110
50-2-0-238	WCB				0
50-2-0-246	BANK CHARGES				500
50-2-0-284	MEETING EXPENSE				0
50-2-0-320	TRAVEL				16,000
50-2-0-335	ADVERTISING				0
50-2-0-353	PUBLIC RELATIONS				0
50-2-0-381	LEGAL FEES				10,000
50-2-0-387	PROFESSIONAL FEES				36,888
50-2-0-470	CONTR TO RSV SEC 20(2)				0
50-2-0-475	CONTR TO CAP & LOAN FUND				0
50-2-0-480	TRANSFER TO CAPITAL				1,910,000
50-2-0-485	FUNDS FOR FUTURE EXPENDITURES				1,956,215
50-2-0-486	FUNDS FOR FUTURE MAJOR PROJECTS				0
50-2-0-500	BANK/LOAN INTEREST OPERATING				0
50-2-0-501	TEMPORARY BORROWING INTEREST				0
50-2-0-505	LONG TERM DEBT PRINCIPAL				7,858,238
50-2-0-506	LONG TERM DEBT INTEREST				2,885,264
50-2-0-507	INTERIM FINANCING PRINCIPAL				0
50-2-0-508	INTERIM FINANCING INTEREST				0

**Total EXPENSES** 14,927,215

**Surplus/(Deficit)** 0

**Category Total -->** 0

**CAPITAL & LOAN FUND**

**Capital Fund**

**REVENUE**

51-1-0-012	PROV GRANTS - CAPITAL				0
51-1-0-140	INTERIM FINANCING PROCEEDS				0
51-1-0-145	TRANSFER FR RESERVE				2,603,101
51-1-0-148	TRANSFER FR GENERAL				1,910,000
51-1-0-149	DEBT PROCEEDS				0

## Budget Departmental Report

From Category : 0 To Category : 0

Budget Detail : Approved Budget

Account Code : ??-?-?-??? To : ??-?-?-???

Year : 2022

Account Code	Account Description	CC1	CC2	CC3	2022 Approved Budget
51-1-0-150	UNEXPENDED DEBT PROCEEDS PRIOR YR				0
<b>Total REVENUE</b>					4,513,101
<b>EXPENSES</b>					
51-2-0-470	CAPITAL GRANTS FUNDED BY DEBT				0
51-2-0-471	CAPITAL GRANTS FUNDED BY OPERATING				1,850,000
51-2-0-472	GLOBAL GRANTS FUNDED BY OPERATING				60,000
51-2-0-473	CAPITAL GRANTS FUNDED BY RESERVES				2,069,547
51-2-0-474	MAJOR CAPITAL PROJECTS				533,554
51-2-0-479	CAPITAL BUILDING				0
51-2-0-502	DEB DISCOUNT/ISSUE EXPENSE				0
51-2-0-504	TEMPORARY BORROWING PAYDOWN				0
51-2-0-550	DEFICIT PRIOR YEAR				0
<b>Total EXPENSES</b>					4,513,101
<b>Surplus/(Deficit)</b>					0
<b>Category Total --&gt;</b>					0
<b>Grand Total --&gt;</b>					0

**2022 Approved Budget**

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
GENERAL REVENUE FUND						
General Revenue Fund						
REVENUE						
50-1-0-005	GRANTS IN LIEU OF TAXES					
1		A	1.00	-182000.00	0.0000	-182,000
	<b>Total :</b>					<b>-182,000</b>
50-1-0-015	REQUISITION - ELECTORAL AREAS					
3	.4401 per \$1000 based on 2021 Completed Roll	A	1.00	-4421673.00	0.0000	-4,421,673
	<b>Total :</b>					<b>-4,421,673</b>
50-1-0-020	REQUISITION - MUNICIPAL					
4	.4401 per \$1000 based on 2021 Completed Roll	A	1.00	-8178327.00	0.0000	-8,178,327
	<b>Total :</b>					<b>-8,178,327</b>
50-1-0-120	INTEREST REVENUE					
5		A	1.00	-110000.00	0.0000	-110,000
	<b>Total :</b>					<b>-110,000</b>
50-1-0-150	SURPLUS PRIOR YEAR					
8	General Surplus - 2021	A	1.00	-2035215.00	0.0000	-2,035,215
	<b>Total :</b>					<b>-2,035,215</b>
EXPENSES						
50-2-0-200	ADMINISTRATION EXPENSE					
9	CVRD support services	A	1.00	200000.00	0.0000	200,000
	<b>Total :</b>					<b>200,000</b>
50-2-0-220	GOVERNANCE EXPENSES					
166	12 meetings @ \$4500	A	12.00	4500.00	0.0000	54,000
	<b>Total :</b>					<b>54,000</b>
50-2-0-225	BENEFITS					
169	Board remuneration (CPP only)	A	1.00	110.00	0.0000	110
	<b>Total :</b>					<b>110</b>
50-2-0-246	BANK CHARGES					
174		A	1.00	500.00	0.0000	500
	<b>Total :</b>					<b>500</b>
50-2-0-320	TRAVEL					
167	Board travel	A	12.00	1333.33	0.0000	16,000
	<b>Total :</b>					<b>16,000</b>
50-2-0-381	LEGAL FEES					
171	Allowance for legal	A	1.00	10000.00	0.0000	10,000
	<b>Total :</b>					<b>10,000</b>
50-2-0-387	PROFESSIONAL FEES					

**2022 Approved Budget**

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
<b>GENERAL REVENUE FUND</b>						
General Revenue Fund						
<b>EXPENSES</b>						
165	Annual audit fees	A	1.00	5000.00	0.0000	5,000
165	Audit fee allowance for expanded scope and additional services	A	1.00	2888.00	0.0000	2,888
165	Allowance for liaison or study work	A	1.00	15000.00	0.0000	15,000
165	CF from 2021 Board orientation/strategic planning	A	1.00	14000.00	0.0000	14,000
<b>Total : PROFESSIONAL FEES</b>						<b>36,888</b>
<b>50-2-0-480 TRANSFER TO CAPITAL</b>						
152	Current year capital projects/equipment funded by operating greater than \$5,000 and less than \$100,000	A	1.00	1850000.00	0.0000	1,850,000
152	Global grants	A	1.00	60000.00	0.0000	60,000
<b>Total : TRANSFER TO CAPITAL</b>						<b>1,910,000</b>
<b>50-2-0-485 FUNDS FOR FUTURE EXPENDITURES</b>						
157	Unallocated annual capital project funding	A	1.00	0.00	0.0000	0
157	Additional contribution from surplus	A	1.00	1956215.00	0.0000	1,956,215
157	Annual reserve contribution	A	1.00	0.00	0.0000	0
<b>Total : FUNDS FOR FUTURE EXPENDITURES</b>						<b>1,956,215</b>
<b>50-2-0-500 BANK/LOAN INTEREST OPERATING</b>						
12	Temporary borrowing interest	A	1.00	0.00	0.0000	0
<b>Total : BANK/LOAN INTEREST OPERATING</b>						<b>0</b>
<b>50-2-0-505 LONG TERM DEBT PRINCIPAL</b>						
14	Issue 99 Apr/Oct 19 - ends Oct 2026	A	1.00	16304.00	0.0000	16,304
14	Issue 146 Sep 19,2018 to Sep 19,2028	A	1.00	7841934.43	0.0000	7,841,934
<b>Total : LONG TERM DEBT PRINCIPAL</b>						<b>7,858,238</b>
<b>50-2-0-506 LONG TERM DEBT INTEREST</b>						
73	Issue 99 Apr/Oct 19 - ends Oct 2026	A	2.00	4248.00	0.0000	8,496
73	Issue 146 Mar/Sep 19/18-Sep/2028 3.2%	A	2.00	1438384.00	0.0000	2,876,768
<b>Total : LONG TERM DEBT INTEREST</b>						<b>2,885,264</b>

**CAPITAL & LOAN FUND**

**2022 Approved Budget**

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
<b>CAPITAL &amp; LOAN FUND</b>						
Capital Fund						
<b>REVENUE</b>						
51-1-0-145	TRANSFER FR RESERVE					
159	Prior year equipment/projects \$5K to \$100K	A	1.00	-2069547.00	0.0000	-2,069,547
159	Phillip Monitoring Software/Hardware carry forward	A	1.00	-166000.00	0.0000	-166,000
159	Ophthalmology/PHACO carry forward	A	1.00	0.00	0.0000	-63,070
159	UDMD carry forward	A	1.00	-160484.00	0.0000	-160,484
159	Patient Monitors and Central Station carry forward	A	1.00	-144000.00	0.0000	-144,000
<b>Total :</b>						<b>-2,603,101</b>
51-1-0-148	TRANSFER FR GENERAL					
153	Global grants funded by operating	A	1.00	-60000.00	0.0000	-60,000
153	Current year capital projects/equipment funded by operating greater than \$5,000 and less than \$100,000	A	1.00	-1850000.00	0.0000	-1,850,000
<b>Total :</b>						<b>-1,910,000</b>
<b>EXPENSES</b>						
51-2-0-471	CAPITAL GRANTS FUNDED BY OPERATING					
154	Current year capital projects/equipment funded by operating greater than \$5,000 and less than \$100,000	A	1.00	1850000.00	0.0000	1,850,000
<b>Total :</b>						<b>1,850,000</b>
51-2-0-472	GLOBAL GRANTS FUNDED BY OPERATING					
156	Zeballos, Cortes, Kyuquot, Tahsis, Gold River, Sayward	A	1.00	60000.00	0.0000	60,000
<b>Total :</b>						<b>60,000</b>
51-2-0-473	CAPITAL GRANTS FUNDED BY RESERVES					
160	Minor Capital	A	1.00	2069547.00	0.0000	2,069,547
<b>Total :</b>						<b>2,069,547</b>
51-2-0-474	MAJOR CAPITAL PROJECTS					
161	Phillip Monitoring Software/Hardware carry forward	A	1.00	0.00	0.0000	166,000
161	UDMD carry forward	A	1.00	160484.00	0.0000	160,484
161	Patient Monitors and Central Station carry forward	A	1.00	144000.00	0.0000	144,000
161	Ophthalmology/PHACO carry forward	A	1.00	63070.00	0.0000	63,070
<b>Total :</b>						<b>533,554</b>

**Comox-Strathcona Regional Hospital District  
Annual Budget Bylaw No 298, 2022 - Schedule C**

**Capital Project Funding Summary**

**Identified Capital projects 2022:**

Project Type	Funding Source	Total RHD Cost	2022 Expenses
Equipment/Capital Improvement Projects >\$5,000 and < \$100K	Operating	\$ 0	\$ 0
Equipment/Capital Improvement Projects >\$100K and < \$1.5 Million	Operating	0	0
Unconditional Grants	Operating	60,000	60,000
		<b>\$ 60,000</b>	<b>\$ 60,000</b>

**Capital projects carried forward from 2021:**

Project Type	Funding Source	Total RHD Cost	2022 Expenses
Equipment/Capital Improvement Projects > \$100K	Reserves	\$ 373,070	\$ 373,070
Equipment/Capital Improvement Projects >\$5,000 and < \$100K	Reserves	2,131,463	2,069,547
Unit Dose Medication Distribution	Reserves	737,746	160,484
		<b>\$ 3,242,279</b>	<b>\$ 2,603,101</b>

**Total Identified Capital Project Funding 2021**

<b>\$ 3,302,279</b>	<b>\$ 2,663,101</b>
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**Comox-Strathcona Regional Hospital District**  
**Annual Budget Bylaw No. 298, 2022 - Schedule D**  
**List of Capital Expenditures - Section 23(1)(a.1)**

Project	Facility	100% Project Cost	RHD Costs	2022 Cashflow
<b>Major projects &gt; \$1.5 million</b>				
Unit Dose Medication Distribution	All Facilities	1,844,365	737,746	160,484
<b>Equipment/Capital Improvement Projects &gt; \$100K</b>				
Patient Monitors and Central Stn.	NIH – Campbell River	360,000	144,000	144,000
Ophthalmology PHACO	NIH – Comox Valley	157,675	63,070	63,070
Monitoring Software/Hardware	NIH – Comox Valley	415,000	166,000	166,000
<b>Equipment/Capital Improvement Projects &gt;\$5,000 and &lt; \$100K</b>				
2016 Allocation	All Facilities	1,088,165	435,266	374,788
2017 Allocation	All Facilities	292,025	116,810	116,810
2018 Allocation	All Facilities	672,857	269,142	269,142
2019 Allocation	All Facilities	913,330	365,332	363,894
2020 Allocation	All Facilities	1,558,510	623,404	623,404
2021 Allocation	All Facilities	803,772	321,509	321,509
2022 Allocation	All Facilities	1,850,000	1,850,000	1,850,000
<b>Unconditional Grants</b>				
Unconditional Grant Allocation	Cortes Health Centre	10,000	10,000	10,000
Unconditional Grant Allocation	Gold River Health Clinic	10,000	10,000	10,000
Unconditional Grant Allocation	Kyuquot Health Centre	10,000	10,000	10,000
Unconditional Grant Allocation	Sayward Health Centre	10,000	10,000	10,000
Unconditional Grant Allocation	Tahsis Health Centre	10,000	10,000	10,000
Unconditional Grant Allocation	Zeballos Health Centre	10,000	10,000	10,000
<b>Grand Total</b>		<b>\$12,096,140</b>	<b>\$5,152,279</b>	<b>\$4,513,101</b>