

COMOX STRATHCONA REGIONAL HOSPITAL DISTRICT

BYLAW NO. 293, 2020

A bylaw to adopt the annual budget for the year 2020

The board of the Comox Strathcona Regional Hospital District, in open meeting assembled, enacts as follows:

Budget bylaw

1. Schedules A, B, C and D attached hereto and forming part of this bylaw is the annual budget for the Comox Strathcona Regional Hospital District for the year ending the 31st day of December 2020.

Citation

2. This Bylaw No. 293 may be cited as the “Annual Budget Bylaw No. 293, 2020.”

Read a first and second time this 13th day of February 2020.

Read a third time this 13th day of February 2020.

Adopted this 27th day of February 2020.

C. Cornfield

J. Warren

Chair

Corporate Legislative Officer

I hereby certify the foregoing to be a true and correct copy of “Annual Budget Bylaw No. 293, 2020” as adopted by the board of the Comox Strathcona Regional Hospital District on the 27th day of February, 2020.

J. Warren

Corporate Legislative Officer

Comox-Strathcona Regional Hospital District
Consolidated Annual Budget Bylaw No. 293, 2020 - Schedule A

Revenue

Grants in lieu of taxes	\$ 182,000
Requisition	17,000,000
Transfer from reserves (Schedule C)	1,523,568
Interest revenue	85,000
Surplus prior year	853,061
	<hr/> \$ 19,643,629 <hr/>

Expenditures

Administration expense	\$ 151,000
Governance expenses	54,000
Benefits	100
Bank charges	500
Travel	18,000
Legal fees	10,000
Professional fees	42,898
Bank/loan interest operating	22,000
Funds for future expenditure reserve	6,424,657
Long term debt principal costs	7,858,238
Long term debt interest costs	2,885,264
Capital grants (Schedule D)	2,176,972
	<hr/> \$ 19,643,629 <hr/>



From Category : 0 To Category : 0
 Account Code : ??-?-?-??? To : ??-?-?-???

Budget Detail : Approved Budget
 Year : 2020

Account Code	Account Description	CC1	CC2	CC3	2020 Approved Budget
GENERAL REVENUE FUND					
General Revenue Fund					
REVENUE					
50-1-0-005	GRANTS IN LIEU OF TAXES				182,000
50-1-0-012	PROV GRANTS - DEBT SVC CHGS)				0
50-1-0-015	REQUISITION - ELECTORAL AREAS				5,977,904
50-1-0-020	REQUISITION - MUNICIPAL				11,022,096
50-1-0-120	INTEREST REVENUE				85,000
50-1-0-126	DEBENTURE REFUNDS				0
50-1-0-128	OTHER REVENUE				0
50-1-0-145	TSFR FR RESERVE				0
50-1-0-150	SURPLUS PRIOR YEAR				853,061
Total REVENUE					18,120,061

EXPENSES					
50-2-0-200	ADMINISTRATION EXPENSE				151,000
50-2-0-220	GOVERNANCE EXPENSES				54,000
50-2-0-221	SALARIES & WAGES				0
50-2-0-225	BENEFITS				100
50-2-0-238	WCB				0
50-2-0-246	BANK CHARGES				500
50-2-0-284	MEETING EXPENSE				0
50-2-0-320	TRAVEL				18,000
50-2-0-335	ADVERTISING				0
50-2-0-353	PUBLIC RELATIONS				0
50-2-0-381	LEGAL FEES				10,000
50-2-0-387	PROFESSIONAL FEES				42,898
50-2-0-470	CONTR TO RSV SEC 20(2)				0
50-2-0-475	CONTR TO CAP & LOAN FUND				0
50-2-0-480	TRANSFER TO CAPITAL				653,404
50-2-0-485	FUNDS FOR FUTURE EXPENDITURES				6,424,657
50-2-0-486	FUNDS FOR FUTURE MAJOR PROJECTS				0
50-2-0-500	BANK/LOAN INTEREST OPERATING				22,000
50-2-0-501	TEMPORARY BORROWING INTEREST				0
50-2-0-505	LONG TERM DEBT PRINCIPAL				7,858,238
50-2-0-506	LONG TERM DEBT INTEREST				2,885,264
50-2-0-507	INTERIM FINANCING PRINCIPAL				0
50-2-0-508	INTERIM FINANCING INTEREST				0
Total EXPENSES					18,120,061

Surplus/(Deficit) 0

Category Total --> 0

CAPITAL & LOAN FUND					
Capital Fund					
REVENUE					
51-1-0-012	PROV GRANTS - CAPITAL				0
51-1-0-140	INTERIM FINANCING PROCEEDS				0
51-1-0-145	TRANSFER FR RESERVE				1,523,568
51-1-0-148	TRANSFER FR GENERAL				653,404
51-1-0-149	DEBT PROCEEDS				0



From Category : 0 To Category : 0
 Account Code : ??-?-?-??? To : ??-?-?-???

Budget Detail : Approved Budget
 Year : 2020

Account Code	Account Description	CC1	CC2	CC3	2020 Approved Budget
51-1-0-150	UNEXPENDED DEBT PROCEEDS PRIOR YR				0
Total REVENUE					2,176,972
<hr style="border-top: 1px dashed black;"/>					
EXPENSES					
51-2-0-470	CAPITAL GRANTS FUNDED BY DEBT				0
51-2-0-471	CAPITAL GRANTS FUNDED BY OPERATING				623,404
51-2-0-472	GLOBAL GRANTS FUNDED BY OPERATING				30,000
51-2-0-473	CAPITAL GRANTS FUNDED BY RESERVES				1,358,205
51-2-0-474	MAJOR CAPITAL PROJECTS				165,363
51-2-0-479	CAPITAL BUILDING				0
51-2-0-502	DEB DISCOUNT/ISSUE EXPENSE				0
51-2-0-504	TEMPORARY BORROWING PAYDOWN				0
51-2-0-550	DEFICIT PRIOR YEAR				0
Total EXPENSES					2,176,972
<hr style="border-top: 1px dashed black;"/>					
Surplus/(Deficit)					0
<hr/>					
Category Total -->					0
<hr style="border-top: 1px dashed black;"/>					
Grand Total -->					0



2020 Approved Budget

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
GENERAL REVENUE FUND						
General Revenue Fund						
REVENUE						
50-1-0-005	GRANTS IN LIEU OF TAXES					
1		A	1.00	-182000.00	0.0000	-182,000
	Total :					-182,000
50-1-0-015	REQUISITION - ELECTORAL AREAS					
3	.5414 per \$1000 based on 2020 Completed Roll	A	1.00	-5977904.00	0.0000	-5,977,904
	Total :					-5,977,904
50-1-0-020	REQUISITION - MUNICIPAL					
4	.5414 per \$1000 based on 2020 Completed Roll	A	1.00	-11022096.00	0.0000	-11,022,096
	Total :					-11,022,096
50-1-0-120	INTEREST REVENUE					
5		A	1.00	-85000.00	0.0000	-85,000
	Total :					-85,000
50-1-0-150	SURPLUS PRIOR YEAR					
8	General Surplus Estimate	A	1.00	-853061.00	0.0000	-853,061
	Total :					-853,061
EXPENSES						
50-2-0-200	ADMINISTRATION EXPENSE					
9	CVRD support services	A	1.00	151000.00	0.0000	151,000
	Total :					151,000
50-2-0-220	GOVERNANCE EXPENSES					
166	12 meetings @ \$4500	A	12.00	4500.00	0.0000	54,000
	Total :					54,000
50-2-0-225	BENEFITS					
169	Board remuneration (CPP only)	A	1.00	100.00	0.0000	100
	Total :					100
50-2-0-246	BANK CHARGES					
174		A	1.00	500.00	0.0000	500
	Total :					500
50-2-0-320	TRAVEL					
167	Board travel	A	12.00	1500.00	0.0000	18,000
	Total :					18,000
50-2-0-381	LEGAL FEES					
171	Allowance for legal	A	1.00	10000.00	0.0000	10,000
	Total :					10,000
50-2-0-387	PROFESSIONAL FEES					



2020 Approved Budget

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
GENERAL REVENUE FUND						
General Revenue Fund						
EXPENSES						
165	Annual audit fees	A	1.00	4500.00	0.0000	4,500
165	Audit fee allowance for expanded scope and additional services	A	1.00	3398.00	0.0000	3,398
165	Allowance for liaison or study work	A	1.00	15000.00	0.0000	15,000
165	Board orientation/strategic planning	A	1.00	20000.00	0.0000	20,000
Total :						42,898
PROFESSIONAL FEES						
50-2-0-480 TRANSFER TO CAPITAL						
152	Current year capital projects/equipment funded by operating greater than \$5,000 and less than \$1,500,000	A	1.00	623404.00	0.0000	623,404
152	Global grants	A	1.00	30000.00	0.0000	30,000
Total :						653,404
TRANSFER TO CAPITAL						
50-2-0-485 FUNDS FOR FUTURE EXPENDITURES						
157	Unallocated annual capital project funding 2020	A	1.00	1226596.00	0.0000	1,226,596
157	Estimated additional contribution from surplus	A	1.00	853061.00	0.0000	853,061
157	Annual reserve contribution	A	1.00	4345000.00	0.0000	4,345,000
Total :						6,424,657
FUNDS FOR FUTURE EXPENDITURES						
50-2-0-500 BANK/LOAN INTEREST OPERATING						
12	Temporary borrowing interest	A	1.00	22000.00	0.0000	22,000
Total :						22,000
BANK/LOAN INTEREST OPERATING						
50-2-0-505 LONG TERM DEBT PRINCIPAL						
14	Issue 99 Apr/Oct 19 - ends Oct 2026	A	1.00	16304.00	0.0000	16,304
14	Issue 146 Sep 19,2018 to Sep 19,2028	A	1.00	7841934.43	0.0000	7,841,934
Total :						7,858,238
LONG TERM DEBT PRINCIPAL						
50-2-0-506 LONG TERM DEBT INTEREST						
73	Issue 99 Apr/Oct 19 - ends Oct 2026	A	2.00	4248.00	0.0000	8,496
73	Issue 146 Mar/Sep 19/18-Sep/2028 3.2%	A	2.00	1438384.00	0.0000	2,876,768
Total :						2,885,264
LONG TERM DEBT INTEREST						

CAPITAL & LOAN FUND



2020 Approved Budget

Account Code ID	Account Name Description	Status	Quantity	Rate	Burden %	Amount
CAPITAL & LOAN FUND						
Capital Fund						
REVENUE						
51-1-0-145	TRANSFER FR RESERVE					
159	Prior year equipment/projects \$5K to \$100K	A	1.00	-1347333.00	0.0000	-1,347,333
159	Prior year equipment/projects > \$100K	A	1.00	-10872.00	0.0000	-10,872
159	UDMD carry forward	A	1.00	-165363.00	0.0000	-165,363
	Total :					-1,523,568
51-1-0-148	TRANSFER FR GENERAL					
153	Global grants funded by operating	A	1.00	-30000.00	0.0000	-30,000
153	Current year capital projects/equipment funded by operating greater than \$5,000 and less than \$1,500,000	A	1.00	-623404.00	0.0000	-623,404
	Total :					-653,404
EXPENSES						
51-2-0-471	CAPITAL GRANTS FUNDED BY OPERATING					
154	Current year capital projects/equipment funded by operating greater than \$5,000 and less than \$1,500,000	A	1.00	623404.00	0.0000	623,404
	Total :					623,404
51-2-0-472	GLOBAL GRANTS FUNDED BY OPERATING					
156	Zeballos, Cortes, Kyuquot, Tahsis, Gold River, Sayward	A	6.00	5000.00	0.0000	30,000
	Total :					30,000
51-2-0-473	CAPITAL GRANTS FUNDED BY RESERVES					
160	Minor Capital	A	1.00	1358205.00	0.0000	1,358,205
	Total :					1,358,205
51-2-0-474	MAJOR CAPITAL PROJECTS					
161	UDMD carry forward	A	1.00	165363.00	0.0000	165,363
	Total :					165,363

**Comox-Strathcona Regional Hospital District
Annual Budget Bylaw No 293, 2020 - Schedule C**

Capital Project Funding Summary

Capital projects 2020:

Project Type	Funding Source	Total RHD Cost	2020 Expenses
Equipment/Capital Improvement Projects >\$5,000 and < \$100K	Operating	\$ 541,509	\$ 541,509
Equipment/Capital Improvement Projects >\$100K and < \$1.5 Million	Operating	81,895	81,895
Unconditional Grants	Operating	30,000	30,000
		\$ 653,404	\$ 653,404

Capital projects carried forward from 2019:

Project Type	Funding Source	Total RHD Cost	2020 Expenses
Equipment/Capital Improvement Projects > \$100K	Reserves	\$ 58,922	\$ 10,872
Equipment/Capital Improvement Projects >\$5,000 and < \$100K	Reserves	2,018,727	1,347,333
Unit Dose Medication Distribution	Reserves	737,746	165,363
		\$ 2,815,395	\$ 1,523,568

Total Capital Project Funding 2020

\$ 3,468,799	\$ 2,176,972
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Comox-Strathcona Regional Hospital District
Annual Budget Bylaw No. 293, 2020 - Schedule D
List of Capital Expenditures - Section 23(1)(a.1)

Project	Facility	100% Project Cost	RHD Costs	2020 Cashflow
Major projects > \$1.5 million				
Unit Dose Medication Distribution	All Facilities	1,844,365	737,746	165,363
Equipment/Capital Improvement Projects > \$100K				
Cerner Code Upgrade	All Facilities	147,305	58,922	10,872
Chemistry Analyzer	NIH Campbell River	204,738	81,895	81,895
Equipment/Capital Improvement Projects >\$5,000 and < \$100K				
2015 Allocation	All Facilities	2,080,443	832,177	162,222
2016 Allocation	All Facilities	1,088,165	435,266	435,266
2017 Allocation	All Facilities	292,025	116,810	116,810
2018 Allocation	All Facilities	672,857	269,142	269,142
2019 Allocation	All Facilities	4,490,664	365,332	363,894
2020 Allocation	All Facilities	1,628,902	541,509	541,509
Unconditional Grants				
Unconditional Grant Allocation	Cortes Health Centre	5,000	5,000	5,000
Unconditional Grant Allocation	Gold River Health Clinic	5,000	5,000	5,000
Unconditional Grant Allocation	Kyuquot Health Centre	5,000	5,000	5,000
Unconditional Grant Allocation	Sayward Health Centre	5,000	5,000	5,000
Unconditional Grant Allocation	Tahsis Health Centre	5,000	5,000	5,000
Unconditional Grant Allocation	Zeballos Health Centre	5,000	5,000	5,000
Grand Total		\$12,479,464	\$3,468,799	\$2,176,972