# Comox-Strathcona Regional Hospital District

Financial Statements Year ended December 31, 2007

# **Comox-Strathcona Regional Hospital District**

### 2007 Board of Directors

### **Electoral Area Directors**

Area A	Baynes Sound	S. Murray
Area B	Lazo North	B. Price
Area C	Puntledge - Black Creek	B. Minaker
Area D	Oyster Bay - Buttle Lake	B. Leigh
Area G	Kyuquot - Nootka	T. Pater
Area H	Sayward - Bloedel	P. Rambo
Area I	Cortes	J. Hiebert
Area J	Discovery Islands - Mainland Inlets	J. Abram
Area K	Denman - Hornby Islands	C. Quin

# **Municipal Directors**

City of Courtenay	S. Winchester
City of Courtenay	D. McRae
City of Campbell River	R. McDonell
City of Campbell River	M. Ostler/L. Ruehlen
City of Campbell River	R. Grant
Town of Comox	P. Ives (Vice Chair)
Village of Cumberland	F. Bates (Chair)
Village of Gold River	C. Anderson
Village of Sayward	H. Sprout
Village of Tahsis	D. McIntosh
Village of Zeballos	C. Pederson

### Comox-Strathcona Regional Hospital District Consolidated Financial Statements Year ended December 31, 2007

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**Comox-Strathcona Regional Hospital District** 

Management's Responsibility for Financial Reporting

The consolidated financial statements have been prepared by management in accordance

with generally accepted accounting principles for British Columbia local governments and are

outlined under "Significant Accounting Policies" in the notes to the financial statements.

Management is responsible for the integrity and objectivity of these statements as well as the

supplementary schedules.

Management maintains a system of internal controls to provide reasonable assurance that

assets are safeguarded and that transactions are authorized, recorded and reported properly.

Management also maintains a program of proper business compliance.

The board of directors is responsible for reviewing and approving the financial statements and

for ensuring that management fulfils its responsibilities for financial reporting and internal

control.

Meyers Norris Penny LLP, Chartered Accountants, the hospital district's independent auditors,

have conducted an examination of the financial statements in accordance with generally

accepted auditing standards and have expressed their opinion in a report accompanying this

statement.

E.J. Dunlop, CGA

Officer responsible for Financial Administration,

pursuant to Section 199 of the Local Government Act

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#### **Auditors' Report**

To the Board of Directors Comox-Strathcona Regional Hospital District

We have audited the consolidated statement of financial position of the Comox-Strathcona Regional Hospital District as at December 31, 2007 and the consolidated statements of financial activities and cash flows including Schedules A to C and E for the year then ended. These financial statements are the responsibility of the District's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of the District as at December 31, 2007 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the consolidated financial statements taken as a whole. Schedules D and F are presented for purposes of additional analysis and are unaudited. Such supplementary information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the consolidated financial statements taken as a whole.

Meyers Nours Penny LEP

Chartered Accountants

Campbell River, British Columbia March 5, 2008



### Comox-Strathcona Regional Hospital District Consolidated Statement of Financial Position As at December 31, 2007

	2007	2006			
Financial Assets					
Cash	\$ 16,080,089	\$ 10,126,029			
Accounts receivable	190,074	17,651			
Total Financial Assets	16,270,163	10,143,680			
Liabilities					
Accounts payable	134,539	113,209			
Accrued interest (Schedule D)	339,543	336,514			
Long-term debenture debt (Schedule D) (Note 3)	9,384,318	11,211,344			
Total Liabilities	9,858,400	11,661,067			
Commitments (Schedule F) (Note 5)					
Net Financial Assets (Liabilities)	\$ 6,411,763	\$ (1,517,387)			
Regional Hospital District Equity Position					
Revenue fund (Schedule A)	345,001	728,843			
Reserves for future expenditures (Schedule B)	15,113,457	7,893,333			
Fund Balances	15,458,458	8,622,176			
Capital fund (Schedule C)	(9,046,695)	(10,139,563)			
Regional Hospital District Equity (Deficit) Position	\$ 6,411,763	\$ (1,517,387)			

E.J. Dunlop, CGA

Officer responsible for Financial Administration, pursuant to Section 199 of the Local Government Act and Section 17 of the Hospital District Act

The accompanying notes are an integral part of these financial statements.

### Comox-Strathcona Regional Hospital District Consolidated Statement of Financial Activities Year ended December 31, 2007

	20	07	2006
Revenue	Actual	Budget	Actual
Requisitions (Schedule E)	\$ 10,131,801	\$10,131,800	\$ 8,500,000
Grants in lieu of taxes	197,075	82,000	162,327
Actuarial additions (Schedule D)	574,865	-	499,897
Interest and other revenue	574,507	98,400	227,631
Total Revenue	11,478,248	10,312,200	9,389,855
Expenditure			
Debenture debt interest (Schedule D)	1,751,642	1,788,635	1,672,647
Bank loan interest	-	82,000	-
Administration	510,117	517,879	447,379
Debenture discount and issue expense	-	11,673	44,109
Grants to health care facilities (Schedule F) (Note 6)	1,287,339	4,875,435	1,339,112
Total Expenditure	3,549,098	7,275,622	3,503,247
Net Revenue before Financing Activities	7,929,150	3,036,578	5,886,608
Financing Activities			
New debt issued	-	667,044	2,520,530
Prior years debt expended	734,157	1,389,733	(1,678,427)
Actuarial additions	(574,865)	-	(499,897)
Principal debt repayments (Schedule D)	(1,252,160)	(1,252,163)	(1,066,357)
Change in long-term financing	(1,092,868)	804,614	(724,151)
Change in Fund Balances	6,836,282	\$ 3,841,192	5,162,457
Beginning Fund Balances	8,622,176		3,459,719
Ending Fund Balances	\$ 15,458,458		\$ 8,622,176

The accompanying notes are an integral part of these financial statements.

## Comox-Strathcona Regional Hospital District Consolidated Statement of Cash Flows Year ended December 31, 2007

	2007	2006
Operations		
Net operating revenue (Statement 2)	\$ 7,929,150	\$ 5,886,608
Change in accounts receivable	(172,424)	72,232
Change in accounts payable and accrued interest	 24,359	24,922
	 7,781,085	 5,983,762
Financing		
Long-term debt issued	-	2,520,530
Principal debt repayments	(1,252,160)	(1,066,357)
Actuarial adjustment	 (574,865)	(499,897)
	 (1,827,025)	 954,276
Change in Cash	5,954,060	6,938,038
Beginning Cash	10,126,029	3,187,991
Ending Cash	\$ 16,080,089	\$ 10,126,029

The accompanying notes are an integral part of these financial statements.

### Comox-Strathcona Regional Hospital District Notes to Consolidated Financial Statements December 31, 2007

### 1. Purpose

#### **British Columbia Hospital Districts**

The Comox-Strathcona Regional Hospital District was incorporated in 1967 under the Hospital District Act. Its principal activities are to finance capital construction projects and capital equipment purchases for health care facilities within the regional district. These activities are funded through property taxes and debenture debt.

### 2. Significant Accounting Policies

#### a) Basis of Presentation

The consolidated financial statements have been prepared in accordance with the recommendations of the Public Sector Accounting Board (PSAB).

#### b) Reserve for Future Expenditures

Reserve funds are held for future grants of capital equipment and capital construction projects.

#### c) Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements, as well as the reported amounts of revenues and expenditures during the reporting period. Significant areas requiring management estimates are the determination of grant in lieu revenue, actuarial adjustments and collectibility of accounts receivable. Actual results may vary from the estimates and adjustments will be reported and reflected in operations as they become known.

#### d) Financial Instruments

The hospital district's financial instruments consist of cash, accounts receivable, accounts payable, accrued interest and long-term debenture debt. Unless otherwise noted, it is management's opinion that the hospital district is not exposed to significant interest, currency or credit risks arising from these financial instruments.

#### e) Revenue Recognition

The hospital district recognizes requisition revenue based on assessments issued to the property owners in its service area. These assessments are issued on an annual basis to meet the expenditures of the hospital district. Interest revenue is recorded when earned. Grants in lieu of taxes are recorded on an accrual basis when it is possible to reasonably estimate the amounts receivable.

#### 3. Debenture Debt

Payments of principal on issued debt of the hospital district for the next five years is approximately as follows:

2008	1,161,484
2009	1,087,605
2010	889,492
2011	647,457
2012	511,550

### 4. Municipal Finance Authority Debt Reserve Fund

The Municipal Finance Authority of British Columbia (MFA) has established a debt reserve fund into which each regional hospital district must contribute an amount equal to one-half the annual instalment of principal and interest of debentures issued. The cash portion of the fund is equal to one percent of the total principal with the remainder secured by a non-interest bearing demand note.

Monies paid into the debt reserve fund and interest earned thereon are obligations of MFA to the regional hospital districts and must be refunded to them when the final instalments of their loans have been repaid. These amounts do not appear elsewhere in the financial statements and as at December 31, 2007 amounted to \$1,489,893 (2006 – \$1,546,293).

#### 5. Commitments

As at December 31, 2007, commitments in connection with various capital grants for equipment and projects amounted to approximately \$3,112,814 (2006- \$3,132,273). This represents the Comox-Strathcona Regional Hospital District portion, which is 40% of the total capital cost.

#### 6. Grants to Health Care Facilities

	2007 Grants	2006 Grants
Campbell River & District General Hospital	\$97,145	\$403,685
Cortes Health Centre	2,500	2,500
Cumberland Health Centre		
Cumberland Regional Laundry Society	2,500	2,943
Gold River Health Clinic	95,696	48,848
Kyuquot Health Centre	2,500	2,500
St. Joseph's General Hospital	1,081,998	873,636
Tahsis Health Centre	2,500	2,500
Zeballos Health Centre	2,500	2,500
	\$1,287,339	\$1,339,112

#### 7. Related Party Transactions

Related parties consist of the municipalities and electoral areas listed on Schedule E. Included in accounts receivable are amounts from three related party municipalities totaling \$168,970 (2006 - \$298).

#### 8. Subsequent Event

The members of the board of the Comox-Strathcona Regional Hospital District are the same members of the board of the Comox Strathcona Regional District according to the letters patent. On February 15, 2008, the Comox Strathcona Regional District was restructured into the Comox Valley Regional District and the Strathcona Regional District. As a result of the restructure, the regional hospital district letters patent will be amended in 2008 in order that the members of the two newly formed regional districts sit on the Comox-Strathcona Regional Hospital District board.

## Comox-Strathcona Regional Hospital District Schedule of Revenue Fund Activities Year ended December 31, 2007

	200	2006		
	Actual	Budget	Actual	
Revenue				
Requisitions (Schedule E)	\$ 10,131,801	\$ 10,131,800	\$ 8,500,000	
Grants in lieu of taxes	197,075	82,000	162,327	
Interest and other revenue	574,507	98,400	227,631	
Total Revenue	10,903,383	10,312,200	8,889,958	
Expenditure				
Debenture debt interest (Schedule D)	1,751,642	1,788,635	1,672,647	
Bank loan interest	-	82,000	-	
Administration	510,117	517,879	447,379	
Contribution to reserves for future major projects	6,313,665	6,000,000	4,508,144	
Contribution to reserves for future expenditures	1,266,860	288,210	813,657	
Total Expenditure	9,842,284	8,676,724	7,441,827	
Net Revenue	1,061,099	1,635,476	1,448,131	
Financing Activities				
Contributions to Capital and Loan Fund	(192,781)	(1,112,156)	(15,000)	
Principal debt repayments (Schedule D)	(1,252,160)	(1,252,163)	(1,066,357)	
Total Financing Activities	(1,444,941)	(2,364,319)	(1,081,357)	
Change in Fund Balance	(383,842)	(728,843)	366,774	
Beginning Fund Balance	728,843	728,843	362,069	
Ending Fund Balance	\$ 345,001	\$ -	\$ 728,843	

### Schedule B

# Comox-Strathcona Regional Hospital District Schedule of Reserve Fund Activities Year ended December 31, 2007

	2007	2006
Fund Balance, Beginning	\$ 7,893,333	\$ 3,097,650
Add:		
Transfer from Revenue Fund for future major projects (Schedule A)	6,313,665	4,508,144
Transfer from Revenue Fund for future expenditures (Schedule A)	1,266,860	813,657
Less:		
Grants funded by reserves	 (360,401)	 (526,118)
Fund Balance, Ending	\$ 15,113,457	\$ 7,893,333

### Schedule C

# Comox-Strathcona Regional Hospital District Schedule of Capital and Loan Fund Activities Year ended December 31, 2007

	2007	2006
Fund Balance, Beginning	\$ (10,139,563)	\$ (10,863,715)
Add:		
Principal debt repayments (Schedule D) Actuarial additions (Schedule D)	1,252,160 574,865	1,066,357 499,897
Less:		
Grants funded by long-term debt	(734,157)	(797,993)
Debenture issue expense		(44,109)
Fund Balance, Ending	\$ (9,046,695)	\$ (10,139,563)

### Comox-Strathcona Regional Hospital District Schedule of Long-term Debenture Debt Municipal Finance Authority (MFA) As at December 31, 2007

(Unaudited)

	2007 Debt Charges														
		Beginning Principal Actuarial Ending Interest Accrued Accrued							ccrued						
MFA#	Issue Date	Yrs	Int Rate		Balance	Р	ayments	A	dditions	Balance	P	ayments	Interest	Α	ctuarial
71	Oct 07/99	10	5.71%	\$	244,227	\$	55,057	\$	22,414	\$ 166,756	\$	39,507	\$ 3,247	\$	2,155
71	Oct 07/99	15	5.71%		1,030,298		76,679		31,216	922,403		94,396	7,759		3,001
71	Oct 07/99	15	5.99%		202,807		15,094		6,145	181,568		19,509	1,604		591
73	Nov 7/00	10	6.35%		192,509		33,329		11,335	147,845		26,662	2,191		1,112
73	Nov 7/00	15	6.35%		245,596		16,621		5,653	223,322		22,774	1,872		555
75	Oct 10/01	10	5.69%		767,460		108,825		30,066	628,569		77,884	6,401		3,034
78	Dec 3/02	5	5.37%		71,216		58,590		12,626	-		16,051	-		-
80	Oct 3/03	5	4.06%		149,130		62,841		9,905	76,384		14,098	3,438		3,293
80	Oct 3/03	10	4.78%		326,301		34,619		5,457	286,225		20,792	5,070		1,814
85	Oct 25/04	5	4.58%		214,559		61,732		6,328	146,499		15,435	1,226		771
95	Oct 13/05	5	3.87%		222,567		50,396		2,016	170,154		10,564	2,286		888
95	Oct 13/05	10	4.17%		173,474		15,762		630	157,082		7,891	1,708		278
99	Nov 7/06	10	4.43%		518,921		43,221		-	475,700		22,956	4,598		806
99	Nov 7/06	10	4.43%		605,720		50,451		-	555,269		26,796	5,367		941
99	Nov 7/06	10	4.43%		910,393		75,827		-	834,566		40,275	8,066		1,414
99	Nov 7/06	20	4.43%		485,496		16,304		-	469,192		21,478	4,302		304
519	Feb 21/91	20	10.75%		144,884		12,245		13,975	118,664		45,621	16,499		13,108
521	Jun 9/89	20	10.01%		67,869		9,836		11,693	46,340		30,203	1,820		7,152
522	Jul 10/89	20	9.61%		45,511		6,532		7,905	31,074		19,566	9,327		4,101
523	Aug 10/89	20	9.41%		19,950		3,065		3,263	13,622		8,017	3,141		1,398
524	Oct 10/89	20	9.35%		20,003		3,065		3,280	13,658		8,004	1,798		806
525	Nov 10/89	20	9.62%		208,223		30,019		36,031	142,173		89,356	12,485		5,481
526	Mar 09/90	20	9.78%		658,772		80,335		72,508	505,929		206,254	63,854		65,040
527	Apr 10/90	20	10.36%		128,658		14,502		15,348	98,808		45,132	10,139		12,194
529	Jun 08/90	20	11.33%		205,642		23,281		24,430	157,931		78,659	4,957		15,093
531	Nov 09/90	20	11.04%		333,467		37,584		39,784	256,099		124,659	17,760		6,202
532	Dec 10/90	20	10.93%		23,221		2,608		2,780	17,833		8,613	496		175
533	Apr 10/91	20	10.01%		132,784		12,573		11,458	108,753		36,230	8,139		9,166
536	Jul 10/91	20	10.04%		24,466		2,264		2,163	20,039		6,800	3,242		1,134
537	May 08/92	20	9.41%		167,088		13,296		11,268	142,524		36,930	5,362		8,092
597	Apr 08/88	20	9.62%		51,353		10,298		14,752	26,303		33,324	7,669		11,676
600	Jul 08/88	20	10.15%		3,655		741		1,042	1,872		2,486	1,199		544
606	Apr 10/89	20	10.31%		211,857		28,806		38,397	144,654		101,018	22,694		30,234
612	May 31/95	20	8.50%		82,459		6,270		3,857	72,332		13,566	4,832		1,550
613	Nov 14/95	20	8.50%		116,861		8,887		5,466	102,508		19,226	6,848		2,196
619	Feb 17/93	20	8.50%		694,271		43,984		41,286	609,001		129,200	46,016		16,179
620	Mar 16/93	20	8.50%		136,961		9,362		7,460	120,139		24,324	8,663		2,948
621	Jul 20/93	20	8.50%		163,938		11,132		9,003	143,803		29,240	10,414		3,555
622	Jan 05/94	20	7.50%		84,260		4,804		4,020	75,436		12,349	744		2,498
624	Nov 29/96	27	7.88%		901,566		58,625		25,021	817,920		122,764	10,426		2,241
625	Jun 11/97	10	6.68%		49,409		32,087		17,322	-		11,772	-		-
626	Oct 31/94	20	9.63%		173,542		10,611		7,562	155,369		31,261	1,884		4,745

\$11,211,344 \$ 1,252,160 \$ 574,865 \$ 9,384,318 \$1,751,642 \$ 339,543 \$ 248,465

# Comox-Strathcona Regional Hospital District Schedule of Revenue from Requisitions Year ended December 31, 2007

	2007				2006	
		Actual	Budget		Actual	
Member Municipalities						
City of Campbell River	\$	2,576,463	\$	2,575,171	\$	2,172,219
City of Courtenay		2,034,199		2,033,179		1,691,339
Town of Comox		1,010,665		1,010,158		811,860
Village of Cumberland		194,777		194,679		152,833
Village of Gold River		79,313		79,273		71,048
Village of Sayward		24,270		24,258		20,529
Village of Tahsis		27,594		27,580		19,741
Village of Zeballos		8,628		8,624		7,985
		5,955,909		5,952,922		4,947,554
Electoral Areas						
Baynes Sound (Area A)		711,054		711,562		603,110
Lazo North (Area B)		733,950		734,475		629,239
Puntledge-Black Creek (Area C)		1,012,465		1,013,189		869,102
Oyster Bay-Buttle Lake (Area D)		510,332		510,697		450,585
Kyuquot-Nootka (Area G)		55,881		55,921		46,488
Sayward-Bloedel (Area H)		115,171		115,253		95,155
Cortes (Area I)		170,429		170,551		139,233
Discovery Islands-Mainland Inlets (Area J)		410,468		410,762		354,209
Denman-Hornby Islands (Area K)		456,142		456,468		365,325
		4,175,892		4,178,878		3,552,446
Total Revenue from Requisitions	\$	10,131,801	\$	10,131,800	\$	8,500,000

### Comox-Strathcona Regional Hospital District Schedule of Projects and Commitments As at December 31, 2007 (Unaudited)

Project	RHD Portion Approved	Paid Prior Years	Paid 2007	Balance of Committed Funds	
All Facilities					
2005 Allocation	\$ 488,420	263,348	225,072	\$ -	
2006 Allocation	812,660	-	72,278	740,382	
2007 Allocation	232,268	-	-	232,268	
Campbell River & District General Hospital					
2 South Med Gas Upgrade	30,480	-	-	30,480	
2 South Renovations	77,960	918	-	77,042	
Asbestos Remediation	66,000	-	-	66,000	
Diagnostic Ultrasound Machine	104,000	-	-	104,000	
Echo Picture Archiving Communications	40,000	-	-	40,000	
Flooring	84,580	56,974	1,221	26,385	
General/Trauma Radiographic Room	80,000	63,165	26	-	
Mammography system (digital capable)	110,000	-	-	110,000	
Reroof 1956 Portions	33,806	-	-	33,806	
Replace Chiller	127,495	109,332	283	17,880	
Replace Generator	208,000	-	-	208,000	
Replace/Upgrade Generator Set	180,000	-	-	180,000	
Specialized Venting - OT	6,000	-	2,888	3,112	
Cortes Health Centre					
2007 Allocation	2,500	-	2,500	-	
Cumberland Regional Hospital Laundry So	ociety				
2007 Allocation	2,500	-	2,500	-	
Cart Wash	50,000	-	-	50,000	
Gold River Health Clinic					
2007 Allocation	2,500	-	2,500	-	
Computer Radiography Processor	80,000	45,582	97	-	
Roof Replacement	70,000	765	69,235	-	
Roof Replacement	38,000	-	23,864	-	
Kyuquot Health Centre					
2007 Allocation	2,500	-	2,500	-	
Subtotal	2,929,669	540,084	404,964	1,919,355	

### Comox-Strathcona Regional Hospital District Schedule of Projects and Commitments As at December 31, 2007 (Unaudited)

Project	RHD Portion Approved	Paid Prior Years	Paid 2007	Balance of Committed Funds
St Joseph's General Hospital			_	
Clinical Systems & Infrastructure	320,000	-	-	320,000
Cook/Chill Planning Funds	10,000	-	3,476	-
CR Multiloader	80,000	-	70,063	9,937
Digital Mammography System	300,000	-	-	300,000
Echo Pacs System	107,600	-	-	107,600
ECU Roofing	103,000	-	103,000	-
ECU Roofing (reserve funding)	11,000	-	9,657	-
Flooring - Patient Rooms	14,000	4,929	9,071	-
ICU Central Station/Telemetry	200,000	-	168,042	-
Lab Analyzer Vitek 2	52,000	-	45,930	-
Nuclear Medicine Fixed Camera	571,637	299,748	271,889	-
Nurse Call - ECU	62,800	-	-	62,800
Nurse Call - Surgical Floor	66,700	-	-	66,700
Operating Room Lights	48,000	820	41,800	-
Patient Flow	129,840	-	58,262	71,578
Patient Flow Improvements	132,844	-	-	132,844
Replace Dishwasher	96,000	82,922	12,591	-
Steam Boiler	48,000	25,699	21,806	-
STJ Mechanical Study	4,000	-	-	4,000
Ultrasound Machine	104,000	-	-	104,000
Ultrasound Replacements	61,788	-	61,788	-
Tahsis Health Centre				
2007 Allocation	2,500	-	2,500	-
VIHA				
Planning	14,000	-	-	14,000
Zeballos Health Centre				
2007 Allocation	2,500	-	2,500	-
Subtotal	2,542,209	414,118	882,375	1,193,459
<b>Total Commitments</b>	\$ 5,471,878	\$ 954,202	\$ 1,287,339	\$ 3,112,814